

MONTGOMERYSHIRE AREA SCOUT COUNCIL

THREE YEAR ACTION PLAN

2011 – 2013



Produced by the Area Executive Committee

*November 2009
First revision January 2010
Second Revision July 2010
Third revision October 2010
Fourth revision November 2010*

Summary

This Three Year Plan is an action-based development plan for Scouting in Montgomeryshire from January 2011 to December 2013.

It has been collated and compiled by Area Chairman Hugh Anton-Stephens on behalf of the Area Executive Committee from information provided by members of the Executive Committee, primarily the Area and District Commissioners, Roger Eagles and Bob Robinson.

The first part of this document describes the development actions that are proposed for a range of topics. This is followed by a schedule of actions together with the required timescale for implementation and the individual(s) responsible for ensuring that the actions take place as planned.

The implementation of the actions in this Plan is the responsibility of the proposed Development Plan Sub-Committee working together with the District Commissioner, although the actions themselves are to be carried out by the individuals indicated.

The monitoring of the progress of this Plan is the ultimate responsibility of the Area Executive Committee and progress will be reviewed at every Area Executive Meeting in 2011, 2012 and 2013. The Executive Committee will appoint a Development Plan Subcommittee to provide a detailed review of progress to each meeting of the full Committee.

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ACTION PLAN BY DATE

ACTION PLAN BY TOPIC

ACTION PLAN BY PERSON/COMMITTEE

1. Objectives

A. Objectives of this document

The key purpose of this Plan is the improvement of standards of Scouting in the Montgomeryshire Area, and the attainment of the Scouting objectives in Montgomeryshire set out below.

In particular, this includes ensuring full compliance with legal requirements and Scouting Policy Organisation and Rules (POR), but it also refers to the quality of the experience of young people specifically in Scouting in the Area.

The Plan is also intended to ensure optimal retention of adult volunteers in Scouting and to seek a growth in numbers of young people involved in Scouting in Montgomeryshire. The main aim is to achieve this through the principle of everyone working together for the ultimate benefit of all.

B. Scouting objectives in Montgomeryshire

Scouting in Montgomeryshire shares the same objectives as the movement has at national level, and the following is taken from POR :

“ The purpose of Scouting is to contribute to the development of young people in achieving their full physical, intellectual, social and spiritual potentials, as individuals, as responsible citizens and as members of their local, national and international communities.”

In Montgomeryshire the realisation of these objectives involves not only the recruitment and retention of adults who are able to deliver effective programmes to the young people of the Area, but also meeting the organisational challenges posed by the rural character of the Area. It is an additional objective of the Montgomeryshire Area to surmount those challenges.

2. Area Structure and Posts

2.1 Proposed Restructuring

There has been confusion between Area and District in Montgomeryshire for many years and it is proposed that the structure of the Area be changed to remove the confusion and to improve the operational effectiveness of the Area.

In all other Areas in Wales with effectively a single District, there is no reference to District and everything operates from Area level. This is the new structure proposed for Montgomeryshire and is described in sections 12 and 13.

The key points are:

- (a) all reference to "District" is removed;
- (b) the post of "District Commissioner" has been created specifically for Montgomeryshire;
- (c) vacant posts and new posts will be filled as a top priority;
- (d) aims will be set out for all aspects of Scouting in the Area.

ACTION: by Area Executive Committee
by end March 2011

2.2 Geographical Regions

The wide geographical area covered by Montgomeryshire has historically proven difficult to manage for operational purposes. It had been proposed that three of the Sectional Assistant Area Commissioners would be allocated respectively the North, Central and South Regions of the Area for them to oversee in a hands-on manner. In addition to their responsibilities towards their particular Section throughout the Area, they would have been responsible for managing training and support to the Groups within their Region. This approach (though not necessarily involving the AACs, if other adults can be recruited) has not been abandoned, but it will not be implemented within the period of the present plan.

2.3 Child Protection

It is mandatory that the Area has a Safeguarding Awareness Co-ordinator . The Safeguarding Awareness Co-ordinator must arrange a relevant training course each year for all Leaders. The Safeguarding Awareness Co-ordinator will be responsible for ensuring that Criminal Records Bureau and Barring checks are in place for all relevant adults and reviewed every five years.

ACTION: by Area Commissioner
by December 2011

3. Communications

The provision of information in the Area to Leaders, young people and the public will be improved by introducing the following practical methods of communication.

3.1 Media Development Manager

The Welsh Scout Council has asked that the appointment of a Media Development Manager for each Area be made a priority. As the Area has a number of other posts to fill, this post is unlikely to be able to be filled immediately, but should be dealt with in due course. The actions in this section are largely going to be the responsibility of the Media Development Manager once appointed, but, until then, are allocated to existing post holders.

ACTION: by Area Commissioner
by December 2012

3.2 Website

The website should be redeveloped so that it can be updated weekly as required.

ACTION: by Area Secretary
by September 2011

There will be a new section on the website that provides current information with the aim of weekly updating by the District Commissioner.

ACTION: by District Commissioner
by September 2011

3.3 Newsletter

A newsletter system will be set up for communication by email with all Groups.

ACTION: by District Commissioner
by June 2011

3.4 Press Coverage

A programme of press releases to local media will be implemented.

ACTION: by Area Executive Committee/Media Development Manager
by June 2011

3.5 Publication of Three Year Plan

This Plan will be published on the website and progress towards each action updated regularly.

ACTION: by Area Executive
by June 2011

3.6 Media Policy

The Area Executive Committee will formulate a policy for Area Scouting contact with the media, to cover all dealings at all levels of Scouting with the press, radio, internet and other media.

ACTION: by Area Executive Committee
by December 2011

4. Meetings

The meetings that are needed for the effective running of the Area will be held as follows. Minutes will be kept and circulated, so each meeting will have a person present who acts as Secretary to the meeting.

4.1 Area Executive Committee

Held: minimum four times per year
 Arranged by: Area Secretary
 Run by: Area Chairman
 Attended by: Area Chairman, Area Secretary, Area Treasurer, Area Commissioner, District Commissioner, Area Appointments Secretary, Media Development Manager, 18-25 Representative, Nominee from Groups
 Invited: Senior Field Commissioner

ACTION: by Area Chairman
 by June 2011

4.2 Development Plan Subcommittee

Held: once per month initially
 Arranged by: Area Chairman
 Run by: Area Chairman
 Attended by: Area Chairman, Area Commissioner, District Commissioner,
 Available to attend: Senior Field Commissioner

ACTION: by Area Chairman
 by January 2011

4.3 Assistant Area Commissioners' Meeting

Held: four times per year
 Arranged by: Area Commissioner
 Run by: Area Commissioner
 Attended by: Area Commissioner, District Commissioner, all Assistant Area Commissioners, Scout Active Support Commissioner

ACTION: by Deputy Area Commissioner
 by June 2011

4.4 Group Scout Leaders' Meeting

Held: four times per year
 Arranged by: District Commissioner
 Run by: District Commissioner
 Attended by: Area Commissioner, District Commissioner, all Groups Scout Leaders and Leaders-in-Charge

ACTION: by District Commissioner
 by June 2011

4.5 Section Leaders' Meetings

Held: twice per year (plus specific events)
Co-ordinated by : District Commissioner
Arranged by: Assistant Area Commissioner for the Section
Run by: Assistant Area Commissioner for the Section
Attended by: Assistant Area Commissioner for the Section, all Section Leaders

**ACTION: by District Commissioner
by June 2011**

5. Area Executive Committee

The key purpose of the Area Executive Committee is to support the Area Commissioner and District Commissioner in carrying out their respective roles and responsibilities i.e. such division of operational responsibilities as they may from time to time determine for themselves.

5.1 Meetings

The Area Executive will meet five times per year in February, April, June, September and November.

The Area Executive will include the following individuals:

- Area Chairman
- Area Secretary
- Area Treasurer
- Area Commissioner
- District Commissioner
- Area Appointments Secretary
- Media Development Manager
- 18-25 Representative
- Nominated member from Groups
- Any other co-opted member
- Senior Field Commissioner (invited)

ACTION: by Area Executive Committee
by June 2011

5.2 Responsibility for Area Activities

The Area Executive will ensure that Area Activities are properly managed. This will include receiving full accounts of income and expenditure for each event, plus a written record of the event – with photographs if available – for publicity and record purposes.

ACTION: by Area Executive Committee
by June 2011

5.3 Responsibility for Recruitment

The Area Executive Committee will be responsible for the promotion of recruitment of adult volunteers, both operational and executive. This will include running a Leadership Recruitment campaign. All Leaders in the Area will be involved in liaising with the Area Executive Committee over all new adults entering Scouting in the Area, in accordance with the established appointment process. Any adult within the Area may encourage other adults to participate, and may propose candidates for appointment at any level.

ACTION: by Area Executive Committee
by June 2011

5.4 Fundraising

The Area Executive will seek an Area Fundraiser to apply for grant funding and identify sources of private sponsorship.

ACTION: by Area Executive Committee
by December 2011

5.5 Fiscal Responsibility

The Area Executive will review the Area's capital investments on an annual basis, and its revenue position at each Committee meeting. Revenue planning and control will be an ongoing responsibility of the Area Executive.

ACTION: by Area Treasurer
by June 2011

6. Group standards

6.1 Group Executives

A Group Executive will be put in place for each Group, consisting of a minimum of three non-uniformed individuals acting as Group Chairman, Group Secretary and Group Treasurer. The Group will be asked to keep the Area Secretary informed of the name and contact details of all office holders of their Group Executive.

ACTION: by Area Chairman
by June 2012

6.2 Group Accounts

Proper financial accounting will be undertaken in each Group. Each Group will have a bank account in its name, which will be not a personal account but a charity account. Each Group will submit an appropriate income and expenditure account to the Area Treasurer for each year, which has been approved by a General Meeting of the Group. Groups will adopt a financial year ending 31st December.

ACTION: by Group Treasurer
(overseen by the District Commissioner)
by June 2012

6.3 Group Annual General Meetings

Each Group will hold an Annual General Meeting every year at least one month before the Area Annual General Meeting is held.

ACTION: by Group Chairman
by June 2012

6.4 Group Leadership

Each Group will have a Group Scout Leader or Leader-in-Charge appointed.

ACTION: by District Commissioner
by June 2012

6.4 Group Reporting

Each Group should supply a written report on the Groups' activities and achievements in each Section covering the twelve month period to 31st March each year. This will be sent to the Area Secretary by 30th April each year.

Groups will be encouraged to submit photographs with the report.

ACTION: by Group Secretary
by June 2011

7. Section standards

Area will seek to promote achievement of minimum standards at Section level

7.1 Beavers

Each Colony will be encouraged to achieve the following standards:

- one third of Beavers should gain at least one challenge per year
- two activities other than Colony nights should be arranged per year
- at least one Area Event should be attended per year
- all Beavers will wear uniform

ACTION: by AAC (Beavers) via Group Scout Leader or Leader-in-Charge by December 2012

7.2 Cubs

Each Pack will be encouraged to achieve the following standards:

- one third of Cubs should gain at least one challenge per year
- two activities other than Pack nights should be arranged per year
- at least one Area Event should be attended per year
- at least one camp should be held per year
- all Cubs will wear uniform

ACTION: by AAC (Cubs) via Group Scout Leader or Leader-in-Charge by December 2012

7.3 Scouts

Each Troop will be encouraged to achieve the following standards:

- one third of Scouts should gain at least one challenge per year
- two activities other than Troop nights should be arranged per year
- at least one Area Event should be attended per year
- at least one camp should be held per year
- all Scouts will wear uniform

ACTION: by AAC (Scouts) via Group Scout Leader or Leader-in-Charge by December 2012

7.4 Explorers

Each Unit will be encouraged to achieve the following standards:

- one third of Explorers should gain at least one award level per year
- two activities other than Unit nights should be arranged per year
- at least one Area Event should be attended per year
- at least one camp should be held per year
- all Explorers will wear uniform

ACTION: by AAC (Explorers) via Group Explorer Scout Leader
by December 2012

7.5 Activity Standards at Area Level

A camping competition should be held each year for Scouts and Explorers.

Activity camps should be held each year for Scouts and Explorers.

Scouts and Explorers in the Area should have the opportunity to attend a UK jamboree each year.

Groups should be encouraged to open up activities to the rest of the Area where appropriate.

ACTION: by Assistant Area Commissioner (Activities) and Area Commissioner
by December 2012

8. Section development

8.1 New Sections

The following Sections will be (re-)established:

Beavers Welshpool
Guilsfield
Llanfair Caereinion

Cubs Guilsfield

Scouts Abermule
Llanymynech

Explorers Welshpool
Llanfair Caereinion

ACTION: by Local Development Officer (subject to availability)
assisted by District Commissioner and Assistant Area Commissioners
by June 2012

8.2 Young Leaders' Scheme

The Young Leaders' Scheme should be fully implemented in the Explorer Units.

ACTION: by District Commissioner and Assistant Area Commissioner (Explorers)
by June 2012

8.3 Network

A functioning Scout Network will be formed and a Network Commissioner appointed, subject to all-Wales proposals in respect of the structuring of the Network.

ACTION: by Area Commissioner
by June 2012

8.4 Fellowship (Scout Active Support)

An action plan will be compiled by the Scout Active Support Commissioner and supported by the Area Executive.

ACTION: by Scout Active Support Commissioner
by June 2012

9. Training and skills

9.1 Operational Training

A full programme of adult training for uniformed Leaders will be managed and delivered in the three Regions.

ACTION: by Training Co-ordinator
with Assistant Area Commissioners (North/Central/South)
by December 2011

9.2 Executive Training

Executive training will be provided at Group and Area level.

ACTION: by Area Chairman
by December 2011

9.3 First Aid Training

First Response training will be provided for all uniformed Leaders.

ACTION: by First Aid Coordinator
by December 2011

10. Development of Area Campsite

10.1 Deputy Warden

A Deputy Warden will be appointed to work with the Honorary Warden.

ACTION: by Area Executive Committee
by December 2011

10.2 Development Plan

A development plan for the Area Campsite will be prepared and supported by appropriate funding from the Area.

ACTION: by Area Executive Committee
with Campsite Wardens
by December 2013

11. Miscellaneous

11.1 International Opportunities

Support will be given to Scouts and Explorers to attend international Scouting events, and a policy developed.

ACTION: by Area Executive Committee
by December 2013

11.2 Rural Areas

Scouting will be available through a scheme in rural areas via the internet.

ACTION: by District Commissioner and Area Executive Committee
by December 2012

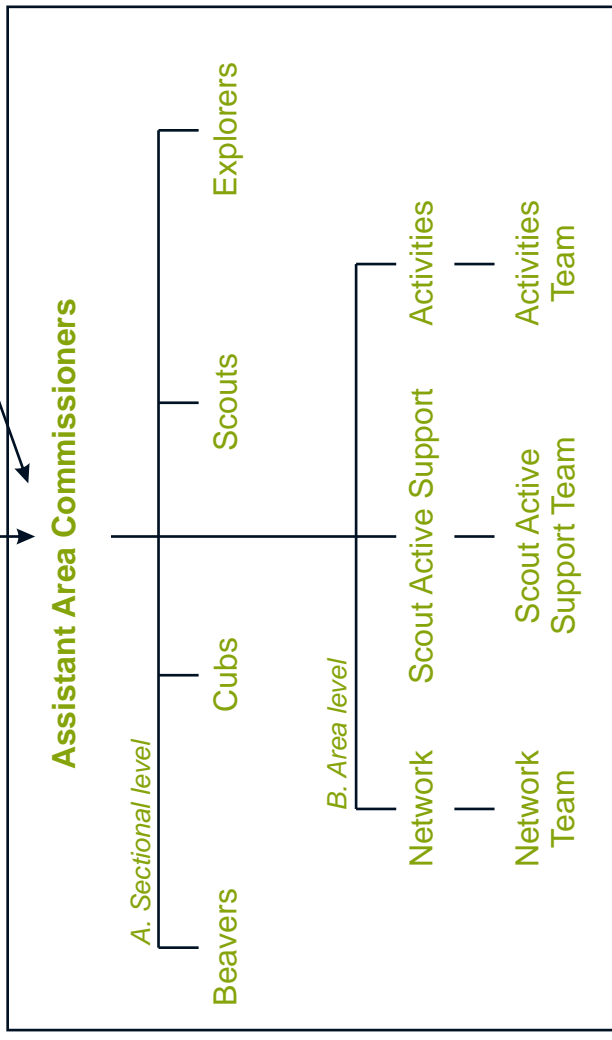
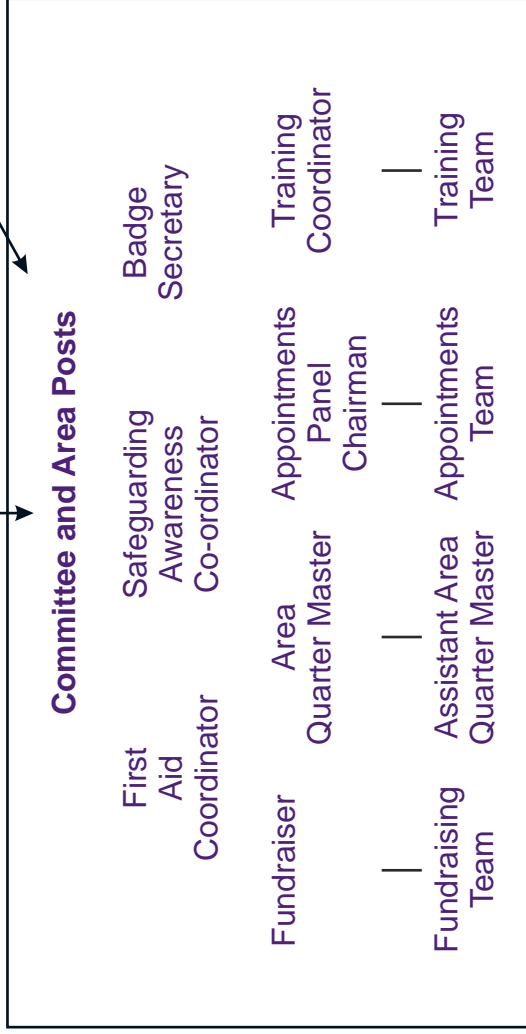
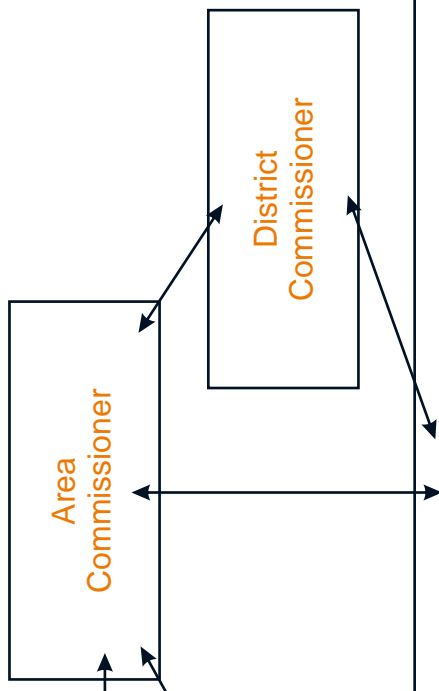
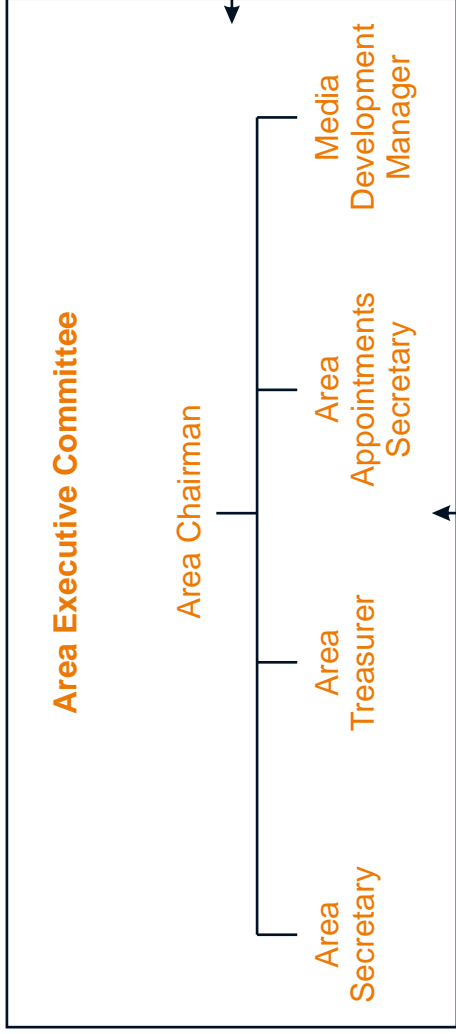
12. Appendix – Proposed Structure

See annexed diagram.

MONTGOMERYSHIRE AREA SCOUT COUNCIL STRUCTURE

Executive

Operational



13. Appendix –Role Descriptions

The role descriptions for each of the existing and proposed posts are as follows.

13.1 Executive and Support Posts

(a) Area Chairman

Chair Area Executive Committee meetings
Run Development Subcommittee meetings
Attend Group Annual General Meetings
Ensure each Group has a complete and effective Executive
Provide training to members of Executives at Group and Area level

(b) Area Secretary

Take and distribute minutes of Area Executive Committee meetings
Maintain the Area website
Maintain the Area Directory and publish annually
Prepare and publish the Annual Report annually
Make arrangements for the Area Annual General Meeting
Administrate the annual census and make online census returns
Carry out Area correspondence as required

(c) Area Treasurer

Attend Area Executive Committee meetings
Keep accounting records
Ensure each Group provides bank statements on an annual basis
Ensure each Group provides appropriate income and expenditure accounts each year
Liaise with the Accountant in the preparation and publication of the Annual Accounts

(d) Area Appointments Secretary

Attend Area Executive Committee meetings
Keep records of all adult appointments
Liaise with Appointments Panel Chairman to arrange panel meetings
Liaise with Child Protection Officer about Criminal Record Bureau checks
Process adult appointment forms after Criminal Record Bureau checks are complete

(e) Appointments Panel Chairman

Arrange panel meetings in consultation with Area Appointments Secretary
Arrange Module 1 training (“Getting Started”) alongside panel meetings
Report yearly to the Area Executive Committee

(f) Safeguarding Awareness Co-ordinator

Keep records of CRB records and forms
Arrange safeguarding awareness courses on an annual basis
Deal with safeguarding issues arising
Report yearly to the Area Executive Committee

(g) Badge Secretary

Keep a stock of current badges
Process badge orders for Groups
Provide annual accounts for badges to the Area Treasurer
Report yearly to the Area Executive Committee

(h) Media Development Manager

Attend Area Executive Committee meetings
 Carry out media-related activities in the Area
 Prepare and submit press releases to the media
 Maintain a list of media contacts
 Monitor press coverage of Scouting in the Area

(i) Area Quartermaster

Maintain and store Area equipment
 Keep a current list of Area equipment
 Process requests for loans of Area equipment
 Report yearly to the Area Executive Committee

(i) First Aid Coordinator

Ensure delivery of initial First Aid training to Leaders
 Ensure refresher training at appropriate intervals
 Report yearly to the Area Executive Committee

(j) Area Fundraiser

Formulate strategy for Area level fundraising
 Advise the Area Executive Committee of proposed initiatives
 Report half-yearly to the Area Executive Committee

13.2 Operational Posts**(a) Area Commissioner**

Oversee the implementation of the Three Year Plan
 Attend Area Executive Committee meetings
 Run Assistant Area Commissioners' meetings
 Attend Development Subcommittee meetings
 Attend Group Annual General Meetings
 Visit Area Events from time to time
 Oversee Child Protection Officer's functions
 Arrange awards (jointly with District Commissioner)

(b) District Commissioner

Attend Area Executive Committee meetings
 Attend Development Subcommittee meetings and report to Area Executive Committee
 Arrange Assistant Area Commissioners' meetings
 Arrange and run Group Scout Leaders' meetings
 Administer authorisations and permits
 Maintain an information page on the website
 Prepare an information newsletter for email distribution to Groups
 Oversee the maintenance of training records by the Area Training Co-ordinator
 Mediate in disputes occurring in Groups or between Leaders in consultation with the Area Commissioner
 Attend All Wales meetings at which District Commissioners usually attend
 Visit Area Events from time to time
 Arrange awards (jointly with Area Commissioner)

(c) Assistant Area Commissioner (Beavers)

Chair Area Beaver Leaders' meetings
 Attend Assistant Area Commissioners' meetings
 Agree Area Events for Beavers and arrange for people to run them
 Attend All Wales team meetings

(d) Assistant Area Commissioner (Cubs)

Chair Area Cub Leaders' meetings
Attend Assistant Area Commissioners' meetings
Run Area Events for Cubs
Attend All Wales team meetings

(e) Assistant Area Commissioner (Scouts)

Chair Area Scout Leaders' meetings
Attend Assistant Area Commissioners' meetings
Run Area Events for Scouts
Attend All Wales team meetings

(f) Assistant Area Commissioner (Explorers)

Chair Area Explorer Leaders' meetings
Attend Assistant Area Commissioners' meetings
Run Area Events for Explorers
Attend All Wales team meetings

(g) Area Scout Network Commissioner

Coordinate activities for Network Scout members
Attend Assistant Area Commissioners' meetings
Attend All Wales team meetings

(h) Scout Active Support Commissioner

Coordinate activities for Fellowship members
Attend Assistant Area Commissioners' meetings
Attend All Wales team meetings

(i) Assistant Area Commissioner (Activities)

Run Area Events for all Sections
Attend Assistant Area Commissioners' meetings
Attend All Wales team meetings

(j) Training Co-ordinator

(functions tba)

ACTION PLAN BY DATE

Topic	Action		By Whom	By When
Structure	Restructure the Area	<input checked="" type="checkbox"/>	AEC	Mar 2011
Meetings	Development Subcommittee	<input checked="" type="checkbox"/>	ACh	Mar 2011
Communications	Set up email newsletter system	<input type="checkbox"/>	DC	Jun 2011
Communications	Implement programme of press releases	<input type="checkbox"/>	AEC	Jun 2011
Communications	Publish and update Three Year Plan on website	<input checked="" type="checkbox"/>	DC	Jun 2011
Meetings	Area Executive Committee	<input type="checkbox"/>	ACh	Jun 2011
Meetings	Assistant Area Commissioners' Meeting	<input type="checkbox"/>	DC	Jun 2011
Meetings	Group Scout Leaders' Meeting	<input type="checkbox"/>	DC	Jun 2011
Meetings	Section Leaders' Meeting	<input type="checkbox"/>	DC	Jun 2011
Area Executive	Recruit new members to Area Executive Committee	<input type="checkbox"/>	AEC	Jun 2011
Area Executive	Ensure accounts are received for Area Activities	<input type="checkbox"/>	AEC	Jun 2011
Area Executive	Ensure written records are received for Area Activities	<input type="checkbox"/>	AEC	Jun 2011
Area Executive	Run a Leadership Recruitment campaign	<input type="checkbox"/>	AEC	Jun 2011
Area Executive	Review capital investments annually	<input type="checkbox"/>	AT	Jun 2011
Communications	Redevelop website to be weekly updatable	<input type="checkbox"/>	AS	Sep 2011
Communications	Update information page on website weekly	<input type="checkbox"/>	DC	Sep 2011
Structure	Fill vacant Area posts	<input type="checkbox"/>	AC/DC	Dec 2011
Structure	Appoint a Child Protection Officer	<input type="checkbox"/>	AC	Dec 2011
Structure	Run annual Child Protection courses	<input type="checkbox"/>	CPO	Dec 2011
Communications	Formulate a Media Policy	<input type="checkbox"/>	AEC	Dec 2011
Area Executive	Seek an Area Fundraiser	<input type="checkbox"/>	AEC	Dec 2011
Training	Deliver a full programme of adult training	<input type="checkbox"/>	DC/AACs	Dec 2011
Training	Deliver Executive training at Group and Area level	<input type="checkbox"/>	ACh	Dec 2011
Training	Deliver First Aid training for all Leaders	<input type="checkbox"/>	AAC(C)	Dec 2011
Area Campsite	Appoint a Deputy Warden	<input type="checkbox"/>	AEC	Dec 2011
Group Standards	An Executive for each Group	<input type="checkbox"/>	ACh	Jun 2012
Group Standards	A bank account for each Group	<input type="checkbox"/>	GT	Jun 2012
Group Standards	Proper accounts received from each Group annually	<input type="checkbox"/>	GT	Jun 2012
Group Standards	An Annual General Meeting held in each Group	<input type="checkbox"/>	GCh	Jun 2012
Group Standards	A GSL or Leader-in-Charge for each Group	<input type="checkbox"/>	DC	Jun 2012
Group Standards	A written report from each Group annually	<input type="checkbox"/>	GS	Jun 2012
Section Development	Establish Beaver Colonies in W'pl, G'fld and Ll'fair Caer'n	<input type="checkbox"/>	LDO/DC	Jun 2012
Section Development	Establish Cub Pack in Guilsfield	<input type="checkbox"/>	LDO/DC	Jun 2012
Section Development	Establish Scout Troops in Abermule and Llanymynech	<input type="checkbox"/>	LDO/DC	Jun 2012
Section Development	Establish Explorer Units in W'pool and Ll'fair Caereinion	<input type="checkbox"/>	LDO/DC	Jun 2012
Section Development	Implement Young Leader's Schemes fully in Explorer Units	<input type="checkbox"/>	DC/AAC(E)	Jun 2012
Section Development	Form a functioning Scout Network	<input type="checkbox"/>	AC	Jun 2012
Section Development	Appoint a Scout Network Commissioner	<input type="checkbox"/>	AC	Jun 2012
Section Development	Compile an action plan for Fellowship	<input type="checkbox"/>	AAC(F)	Jun 2012
Communications	Appoint a Media Development Manager	<input type="checkbox"/>	AC	Dec 2012
Section Standards	Minimum standards achieved in each Beaver Colony	<input type="checkbox"/>	GSL	Dec 2012
Section Standards	Minimum standards achieved in each Cub Pack	<input type="checkbox"/>	GSL	Dec 2012
Section Standards	Minimum standards achieved in each Scout Troop	<input type="checkbox"/>	GSL	Dec 2012
Section Standards	Minimum standards achieved in each Explorer Unit	<input type="checkbox"/>	GSL	Dec 2012
Section Standards	A camping competition for Scouts and Explorers held yearly	<input type="checkbox"/>	AAC(A)	Dec 2012
Section Standards	Activity camps for Scouts and Explorers held each year	<input type="checkbox"/>	AAC(A)	Dec 2012
Section Standards	Opportunities for Scouts and Explorers to attend a UK jamboree each year	<input type="checkbox"/>	AAC(A)	Dec 2012
Section Standards	Groups opening up appropriate activities to other Groups	<input type="checkbox"/>	GSL	Dec 2012
Miscellaneous	Scouting available in rural areas via the internet	<input type="checkbox"/>	DC	Dec 2012
Area Campsite	Prepare and support a development plan	<input type="checkbox"/>	AEC	Dec 2013
Miscellaneous	Support for international activities for Scouts and Explorers	<input type="checkbox"/>	DC	Dec 2013

ACTION PLAN BY TOPIC

Topic	Action		By Whom	By When
Structure	Restructure the Area	<input checked="" type="checkbox"/>	AEC	Mar 2011
Structure	Fill vacant Area posts	<input type="checkbox"/>	AC/DC	Dec 2011
Structure	Appoint a Child Protection Officer	<input type="checkbox"/>	AC	Dec 2011
Structure	Run annual Child Protection courses	<input type="checkbox"/>	CPO	Dec 2011
Communications	Appoint a Media Development Manager	<input type="checkbox"/>	AC	Dec 2012
Communications	Redevelop website to be weekly updatable	<input type="checkbox"/>	AS	Sep 2011
Communications	Update information page on website weekly	<input type="checkbox"/>	DC	Sep 2011
Communications	Set up email newsletter system	<input type="checkbox"/>	DC	Jun 2011
Communications	Implement programme of press releases	<input type="checkbox"/>	AEC	Jun 2011
Communications	Publish and update Three Year Plan on website	<input checked="" type="checkbox"/>	DC	Jun 2011
Communications	Formulate a Media Policy	<input type="checkbox"/>	AEC	Dec 2011
Meetings	Area Executive Committee	<input type="checkbox"/>	ACh	Jun 2011
Meetings	Development Plan Subcommittee	<input checked="" type="checkbox"/>	ACh	Mar 2011
Meetings	Assistant Area Commissioners' Meeting	<input type="checkbox"/>	DC	Jun 2011
Meetings	Group Scout Leaders' Meeting	<input type="checkbox"/>	DC	Jun 2011
Meetings	Section Leaders' Meeting	<input type="checkbox"/>	DC	Jun 2011
Area Executive	Recruit new members to Area Executive Committee	<input type="checkbox"/>	AEC	Jun 2011
Area Executive	Ensure accounts are received for Area Activities	<input type="checkbox"/>	AEC	Jun 2011
Area Executive	Ensure written records are received for Area Activities	<input type="checkbox"/>	AEC	Jun 2011
Area Executive	Run a Leadership Recruitment campaign	<input type="checkbox"/>	AEC	Jun 2011
Area Executive	Seek an Area Fundraiser	<input type="checkbox"/>	AEC	Dec 2011
Area Executive	Review capital investments annually	<input type="checkbox"/>	AT	Jun 2011
Group Standards	An Executive for each Group	<input type="checkbox"/>	ACh	Jun 2012
Group Standards	A bank account for each Group	<input type="checkbox"/>	GT	Jun 2012
Group Standards	Proper accounts received from each Group annually	<input type="checkbox"/>	GT	Jun 2012
Group Standards	An Annual General Meeting held in each Group	<input type="checkbox"/>	GCh	Jun 2012
Group Standards	A Group Scout Leader or Leader-in-Charge for each Group	<input type="checkbox"/>	DC	Jun 2012
Group Standards	A written report from each Group annually	<input type="checkbox"/>	GS	Jun 2012
Section Standards	Minimum standards achieved in each Beaver Colony	<input type="checkbox"/>	GSL	Dec 2012
Section Standards	Minimum standards achieved in each Cub Pack	<input type="checkbox"/>	GSL	Dec 2012
Section Standards	Minimum standards achieved in each Scout Troop	<input type="checkbox"/>	GSL	Dec 2012
Section Standards	Minimum standards achieved in each Explorer Unit	<input type="checkbox"/>	GSL	Dec 2012
Section Standards	A camping competition for Scouts and Explorers each year	<input type="checkbox"/>	AAC(A)	Dec 2012
Section Standards	Activity camps for Scouts and Explorers held each year	<input type="checkbox"/>	AAC(A)	Dec 2012
Section Standards	Opportunities for Scouts and Explorers to attend a UK jamboree each year	<input type="checkbox"/>	AAC(A)	Dec 2012
Section Standards	Groups opening up appropriate activities to other Groups	<input type="checkbox"/>	GSL	Dec 2012
Section Development	Establish Beaver Colonies in W'pool, Guilsfield and Llanfair Caereinion	<input type="checkbox"/>	LDO/DC	Jun 2012
Section Development	Establish Cub Pack in Guilsfield	<input type="checkbox"/>	LDO/DC	Jun 2012
Section Development	Establish Scout Troops in Abermule and Llanymynech	<input type="checkbox"/>	LDO/DC	Jun 2012
Section Development	Establish Explorer Units in W'pool and Llanfair Caereinion	<input type="checkbox"/>	LDO/DC	Jun 2012
Section Development	Implement Young Leader's Schemes fully in Explorer Units	<input type="checkbox"/>	DC/AAC(E)	Jun 2012
Section Development	Form a functioning Scout Network	<input type="checkbox"/>	AC	Jun 2012
Section Development	Appoint a Scout Network Commissioner	<input type="checkbox"/>	AC	Jun 2012
Section Development	Compile an action plan for Fellowship	<input type="checkbox"/>	AAC(F)	Jun 2012
Training	Deliver a full programme of adult training	<input type="checkbox"/>	DC/AACs	Dec 2011
Training	Deliver Executive training at Group and Area level	<input type="checkbox"/>	ACh	Dec 2011
Training	Deliver First Aid training for all Leaders	<input type="checkbox"/>	AAC(C)	Dec 2011
Area Campsite	Appoint a Deputy Warden	<input type="checkbox"/>	AEC	Dec 2011
Area Campsite	Prepare and support a development plan	<input type="checkbox"/>	AEC	Dec 2013
Miscellaneous	Support for international activities for Scouts and Explorers	<input type="checkbox"/>	DC	Dec 2013
Miscellaneous	Scouting available through a scheme in rural areas via the internet	<input type="checkbox"/>	DC	Dec 2012

ACTION PLAN BY PERSON/COMMITTEE

Topic	Action		By Whom	By When
Structure	Restructure the Area	<input checked="" type="checkbox"/>	AEC	Mar 2011
Communications	Implement programme of press releases	<input type="checkbox"/>	AEC	Jun 2011
Communications	Formulate a Media Policy	<input type="checkbox"/>	AEC	Dec 2011
Area Executive	Recruit new members to Area Executive Committee	<input type="checkbox"/>	AEC	Jun 2011
Area Executive	Ensure accounts are received for Area Activities	<input type="checkbox"/>	AEC	Jun 2011
Area Executive	Ensure written records are received for Area Activities	<input type="checkbox"/>	AEC	Jun 2011
Area Executive	Run a Leadership Recruitment campaign	<input type="checkbox"/>	AEC	Jun 2011
Area Executive	Seek an Area Fundraiser	<input type="checkbox"/>	AEC	Dec 2011
Area Campsite	Appoint a Deputy Warden	<input type="checkbox"/>	AEC	Dec 2011
Area Campsite	Prepare and support a development plan	<input type="checkbox"/>	AEC	Dec 2013
Structure	Fill vacant Area posts	<input type="checkbox"/>	AC/DC	Dec 2011
Structure	Appoint a Child Protection Officer	<input type="checkbox"/>	AC	Dec 2011
Communications	Appoint a Media Development Manager	<input type="checkbox"/>	AC	Dec 2012
Section Development	Form a functioning Scout Network	<input type="checkbox"/>	AC	Jun 2012
Section Development	Appoint a Scout Network Commissioner	<input type="checkbox"/>	AC	Jun 2012
Communications	Update information page on website weekly	<input type="checkbox"/>	DC	Sep 2011
Communications	Set up email newsletter system	<input type="checkbox"/>	DC	Jun 2011
Communications	Publish and update Three Year Plan on website	<input checked="" type="checkbox"/>	DC	Jun 2011
Meetings	Assistant Area Commissioners' Meeting	<input type="checkbox"/>	DC	Jun 2011
Meetings	Group Scout Leaders' Meeting	<input type="checkbox"/>	DC	Jun 2011
Meetings	Section Leaders' Meeting	<input type="checkbox"/>	DC	Jun 2011
Group Standards	A Group Scout Leader or Leader-in-Charge for each Group	<input type="checkbox"/>	DC	Jun 2012
Miscellaneous	Support for international activities for Scouts and Explorers	<input type="checkbox"/>	DC	Dec 2013
Miscellaneous	Internet Scouting available through a scheme in rural areas	<input type="checkbox"/>	DC	Dec 2012
Section Development	Implement Young Leader's Schemes fully in Explorer Units	<input type="checkbox"/>	DC/AAC(E)	Jun 2012
Training	Deliver a full programme of adult training	<input type="checkbox"/>	DC/AACs	Dec 2011
Section Development	Establish Beaver Colonies in Welshpool, Guilsfield and Llanfair Caereinion	<input type="checkbox"/>	LDO/DC	Jun 2012
Section Development	Establish Cub Pack in Guilsfield	<input type="checkbox"/>	LDO/DC	Jun 2012
Section Development	Establish Scout Troops in Abermule and Llanymynech	<input type="checkbox"/>	LDO/DC	Jun 2012
Section Development	Establish Explorer Units in Welshpool and Llanfair Caereinion	<input type="checkbox"/>	LDO/DC	Jun 2012
Meetings	Area Executive Committee	<input type="checkbox"/>	ACh	Jun 2011
Meetings	Development Plan Subcommittee	<input checked="" type="checkbox"/>	ACh	Mar 2011
Group Standards	An Executive for each Group	<input type="checkbox"/>	ACh	Jun 2012
Training	Deliver Executive training at Group and Area level	<input type="checkbox"/>	ACh	Dec 2011
Communications	Redevelop website to be weekly updatable	<input type="checkbox"/>	AS	Sep 2011
Area Executive	Review capital investments annually	<input type="checkbox"/>	AT	Jun 2011
Training	Deliver First Aid training for all Leaders	<input type="checkbox"/>	AAC(C)	Dec 2011
Section Development	Compile an action plan for Fellowship	<input type="checkbox"/>	AAC(F)	Jun 2012
Section Standards	A camping competition for Scouts and Explorers each year	<input type="checkbox"/>	AAC(A)	Dec 2012
Section Standards	Activity camps for Scouts and Explorers held each year	<input type="checkbox"/>	AAC(A)	Dec 2012
Section Standards	Opportunities for Scouts and Explorers to attend a UK jamboree each year	<input type="checkbox"/>	AAC(A)	Dec 2012
Section Standards	Minimum standards achieved in each Beaver Colony	<input type="checkbox"/>	GSL	Dec 2012
Section Standards	Minimum standards achieved in each Cub Pack	<input type="checkbox"/>	GSL	Dec 2012
Section Standards	Minimum standards achieved in each Scout Troop	<input type="checkbox"/>	GSL	Dec 2012
Section Standards	Minimum standards achieved in each Explorer Unit	<input type="checkbox"/>	GSL	Dec 2012
Section Standards	Groups opening up appropriate activities to other Groups	<input type="checkbox"/>	GSL	Dec 2012
Group Standards	An Annual General Meeting held in each Group	<input type="checkbox"/>	GCh	Jun 2012
Group Standards	A bank account for each Group	<input type="checkbox"/>	GT	Jun 2012
Group Standards	Proper accounts received from each Group annually	<input type="checkbox"/>	GT	Jun 2012
Group Standards	A written report from each Group annually	<input type="checkbox"/>	GS	Jun 2012
Structure	Run annual Child Protection courses	<input type="checkbox"/>	SAC	Dec 2011